



GLIDE MEMORIAL CHURCH

Sunday PowerPoint Coordinator

Glide Memorial Church is looking for a Sunday PowerPoint Coordinator to join our Celebration Audio Visual team. If you are a PowerPoint user with 1+ year of experience, please apply! You'll help facilitate our Sunday morning hybrid live/online webcast. Although Glide Memorial Church is over 60 years old, we have our eye on the future of storytelling, and we've recently installed cutting-edge audio, video, and webcasting equipment to meet our creative goals.

Our ideal candidate is energetic, self-motivated, and is comfortable working in a live event. You will work closely with our Creative Director, A/V Director, Minister of Celebration, Music Director—as well as other speakers and musical talent—to help produce an impactful and creatively successful Celebration.

What You Will be Doing

Deploy images, videos, titles, and timed lyrics from a PowerPoint file that only the in-house audience will see, enabled with our video switcher. We'll provide you with a run-of-show schedule and new creative assets each week.

What You Need for this Position

- 1+ year experience with PowerPoint
- The ability to follow written cues—and anticipate live cues—from musical performers and speakers
- Availability to work from Glide Memorial Church on Sunday mornings plus 2-3 flex hours during the week; approximately 10 hours per week
- Excellent interpersonal skills with all types of people
- Comfort with the quick decision-making needed to work at a live event

Email us at churchoffice@glide.org for more information or to apply.